



# Heeley Development Trust

info@heeleydevtrust.com Ash Tree Yard  
 www.heeleydevtrust.com 62-68 Thirlwell Rd  
 www.heeleyonline.org Heeley  
 twitter: @heeleydevtrust Sheffield  
 0114 2500613 S8 9TF

## Job Application Form

Which job are you applying for?

**Operations Manager**

---

**your full name**

**your address and phone number (daytime & evening)**

**education or training**

dates	where you did you do the training / name of your school	what qualifications did you get

**your experience**

please tell us here about any experience which you think is relevant to this job including voluntary activities & other interests ( please continue on a separate sheet if you need to)

**other information**

please read the job description & person specification then give us any details of anything you think would support your application ( please continue on a separate sheet if you need to)

**if you're working now please tell us about your employer and your job**

<b>date started</b>	<b>your employer</b>	<b>job title and description of your duties</b>

**please tell us here about any previous jobs you may have had**

<b>dates</b>	<b>who employed you</b>	<b>your job title and what you did</b>

**criminal record**

if you have been convicted of any crime or offence against the state, please give details here.

**references**

(the Trust will only contact your referees if you are offered this job)

Name

Address

Tel no

Name

Address

Tel no

**are there any dates when you are not available for interview?****declaration**

I confirm that, to the best of my knowledge, the information given in this application is correct and may be used as part of my contract of employment

**signed****date**

Please return the completed application form to HDT at the address on Thirlwell Road  
or email [jobs@heeleydevtrust.com](mailto:jobs@heeleydevtrust.com)